Iowa City New Horizons Band
Steering Committee
Iowa City, Iowa

Meeting Minutes
January 28, 2014

Members present: Jan Hanson, Jean Hill, Jerry Musser, Steve Schomberg, Ken Slonneger. Also present: Michelle Buhman and Dr. Erin Wehr

Jean Hill called the meeting to order at 10:15 a.m.

The minutes of the December 17, 2013 meeting were approved after clarifying the dates for activities with Don Coffman for June, 2014. Motion by Jan Hanson, second by Steve Schomberg and carried.

Steve presented the most recent monthly financial statement showing adequate finances and little activity.

Because of recent cancellations of rehearsals the weather cancellation policy currently in place was discussed. The Committee members present agreed that the safety of ALL band members was the primary concern, the policy was straightforward and easily understood and that NO change was in order at this time.

Director's Report: Erin has investigated purchasing music from an e-print source and will check more sources. She assured the Committee that she believes the current copying policy meets copyright legality standards.

The potential time frame for a 20th Anniversary camp with Dr. Coffman is the 3rd week of June, 2014. Confirmation of dates is waiting for further information from the Iowa City Community Band.

Erin has acquired a $250 grant from the "Art Share" program toward expenses of the Iowa Bandmasters appearance.

There will be additional rehearsals with the Iowa Brass Quintet the afternoons of May 7 and 14.

Jan Hanson reported that the Historical Committee will be working about a year on its report, the Directory Committee hopes to be done in May and that Larry Fountain continues to work on a logo and slogan for the group and celebration.

The next Steering Committee will be March 11 following that morning's rehearsal.

On a motion by Steve, seconded by Jan, the meeting adjourned at 11:40 a.m.

Jerry B. Musser, Secretary

Iowa City New Horizons Band
Steering Committee
Iowa City, Iowa

Meeting minutes
April 3, 2014

Members present: Jon Cryer, Jan Hanson, Jean Hill, Jerry Musser, Steve Schomberg, Ken Slonneger. Also at the meeting were: Michelle Buhman, Jan Denehy, Jeanette Carter , Dr .Erin Wehr.

Jean Hill called the meeting to order at 10:50 a.m.

Ken Slonneger was added to those attending the January 28, 2014 meeting and the minutes of that meeting were approved on a motion by Jon, seconded by Jan with an affirmative vote.

Jan Denehy and Jeanette Carter reported that the ICNHB Directory is now complete and ready to send to the printer. Two bids were received and the job given to Goodfellow Printing at $6.25 per copy. The Board agreed to have 100 copies printed. They should be distributed to band members shortly after being printed. They will be given to all band members and some band supporters. Those wishing additional copies will be charged $5. The Steering Committee sincerely thanks Jan and Jeanette for a job well done.

Jerry reported that a contract is in place for a bus to the Bandmaster Conference in Des Moines. Erin would like an opportunity for the band members to eat in the morning before the concert and then for the band to dine as a group in downtown Des Moines before returning home. Band members will be responsible for bringing their own snack and/or lunch for the bus trip and before the concert. Erin, Alice Atkinson and others will be working on arrangements for a post concert meal at the expense of each individual member. Water will be provided by ICNHB for the bus trip and concert. Dinner should be around 5:00 p.m., hoping for our return to Iowa City by 9:00 p.m. or sooner.

The ICNHB “carryall bags” have been delivered. Distribution to all band members will begin Tuesday, April 8.

Committees are in place and functioning for “Camp Coffman”in June. Sheila Stevenson and Chuck Kreeb are the music committee and will be contacting Dr. Coffman for his input on music selection. Planning for camp related social events has begun. The Steering Committed allocated at least $1000 to help Dr. Coffman cover his expenses for camp and as a stipend for

his efforts. If he has further needs and/or unforeseen expenses , further consideration will be given to payment.

Fees for band for the upcoming summer were discussed, particularly in regard to whether to increase the fees for the "Camp". The decision was that the fee will remain the usual $35 for the summer session, which will end after a July 16 concert. This will include the "Camp" which will be open to all ICNHB dues paying members.

Larry Fountain a designed a logo for ICNHB which may be used as needed to advertise and promote our group.

At the suggestion of the Chair, future Steering Committee meetings will be held on a regular basis on the first Thursday of each month.
With that schedule in mind, the next meeting will be Thursday, May 1, 2014 immediately following rehearsal.

With a motion by Jan, seconded by Ken, the meeting adjourned at 12:15 p.m.

Jerry B. Musser, Secretary

Iowa City New Horizons Band
Steering Committee

Meeting minutes
November 6, 2014

Members present: Alice Atkinson, David Carlson, Jan Hanson, Jean Hill, Jerry Musser, Ken Slonneger
Guests: Nancy Wombacher, Eric Goers, Linda Kopping, Michelle Buhman

Jean Hill called the meeting to order at 1045.

The minutes of the previous meeting (October 29, 2014) were approved on a motion by Jerry, seconded by Alice with an affirmative vote.
Eric Goers informed the steering committee that the City has decided to pay the student instructors & band director for their work this semester. An arrangement that the City & NHB mutually agrees upon will need to be made about reimbursing student instructors & band director in the future.
A discussion followed about independent contractor vs independent organization.
Discussion re NHB having independent financials & remaining a Senior Center performance group.
The NHB will have financials independent of City by 2015 (second semester).
City will send out notice to all band members on December 15 re change in relationship between NHB & Senior Center.
Student instructors will be terminated by the City on December 21.
Linda Kopping will check into a possible relationship with NHB remaining a performance group at the Senior Center with NHB finances handled independently of the City/Senior Center.

Next monthly meeting of the steering committee scheduled for December 4, 2014 @ 1045.

Meeting was adjourned at 1155.

David E. Carlson
Secretary

Iowa City New Horizons Band
Steering Committee & Band Members

Meeting Minutes
December 4, 2014

Steering Committee Members present: Alice Atkinson, David Carlson, Jan Hanson, Jean Hill, Jerry Musser, Ken Slonneger

Jean Hill called the meeting to order at 1100.

Jean had prepared two documents that were handed out to all present:
1) ICNHB Timeline of Relationship to the Senior Center
2) Performance Group Modifications for Iowa City New Horizons Band effective January, 2015.

Jean reviewed the contents of each document, adding additional background information when necessary.

Initial feedback from band members:
Strong support for the Senior Center and a desire for band and ensembles to remain at the Center.
Support to raise money for the Senior Center, either through donation, fundraisers or increased dues.
There is some concern about the Monday night band split between the Senior Center (Linn St Band) and West Music (Monday Nite Live).

There were approximately 40 band members present

Meeting was adjourned at 1200.

David E. Carlson
Secretary

Iowa City New Horizons Band
Steering Committee
Meeting Minutes
December 11, 2014

Steering Committee Members present: Alice Atkinson, David Carlson, Jan Hanson, Jean Hill, Jerry Musser, Ken Slonneger
Guest: Nancy Wombacher, Erin Wehr

Jean Hill called the meeting to order at 1055.

Financial report: Jerry Musser reported our current balance is $2,148 with the students paid, but not Erin. The "final" balance will be $1,148, however, Erin has more music to order before next semester. Jean reported that Linda Kopping indicated the balance could not be carried over, but could be used for photocopying cost in the future.

Nancy Wombacher reported a sub-account for the NHB has been set up under the Friends of Iowa City New Horizons Band (FICNHB) account at Hills Bank. Jerry Musser and Jean Hill will have access to this account for NHB.

A motion to set the NHB fee at $65 for the spring semester and $35 for the summer was made by Jerry and seconded by Alice. Motion unanimously approved.
Band fees: checks should be made to "Friends of Iowa City New Horizons Band" (FICNHB) with "Band Fees" placed in memo box on check and will be collected by Bob Hansen, since Jerry Musser will be gone in January. Thereafter Jerry Musser or Bob Hansen will collect the band fees. The names of all individuals paying band fees into this account should be forwarded to Nancy Wombacher. A receipt book will be used and everyone paying band fees will receive a receipt. Information/procedures for paying band fees will be emailed to all NHB member.
The appropriate amount of funds collected into the band sub-account of the FICNHB will be sent to the College of Education each semester to pay instructor fees, band music & some copying charges at College of Education. The UI will be able to carry over the balance in this account from year to year and will provide the treasurer of NHB with account balances when necessary.
Liability insurance: At $400/year the steering committee will wait to see if NHB really needs this insurance.

A motion was made by Ken, seconded by Jerry that the Independent Contractor Agreement with the Senior Center be modified, with items #3 & #7 deleted from the contract agreement that FICNHB signs with the Senior Center. Motion unanimously approved. Nancy will make these modifications, have Suzanne Smith, Chair of the FICNHB, sign the agreement and forward the document to Michelle Buhman.

NHB information for the Center winter guide will be modified/updated by Jean.

There was a discussion regarding encouraging NHB members to make charitable donations to Friends of the Senior Center and/or Friends of Iowa City New Horizons Band.

In January we will begin celebrating the NHB 21st year and the Polka Dots 400th performance. We plan to kickoff these celebrations on Martin Luther King Day (January 19) with a noon pot luck lunch, possibly at the Unitarian Church. Glo will be presented with a special calendar celebrating the Polka Dots history.
Motion to approve the meeting minutes from the November 6, 13, 18 & December 4 meetings was made by Jerry & seconded by Alice.
Meeting was adjourned at 1207.

David E. Carlson, Secretary