

**Iowa City New Horizons Band
Steering Committee
Meeting Minutes**

May 3, 2016

Members present: Alice Atkinson, David Carlson, Jean Hill, William Laubengayer, Joyce Marner, Jerry Musser

Guest: Erin Wehr

Jean Hill called the meeting to order at 1603.

Financial report: Jerry Musser reported we have a current balance of \$1,263.04. A listing of current ICNHB members & Silver Swing members (not in ICNHB) was attached to the report.

A motion to approve the April 12, 2016 meeting minutes, previously sent to committee members via email, was made by Joyce Marner and seconded by Alice Atkinson.

Storage & insurance for music and instruments:

We currently have adequate space for storage of all ICNHB music with some room to expand, therefore purging is not needed at this time. If the need occurs, Erin will be contacted to determine which music can be purged and how it may be used, perhaps in beginner bands and/or for School of Music students in conducting classes.

After some discussion, the Steering Committee concluded that the music and instruments could be "self-insured" and buying insurance was not recommended at this time. Liability insurance for concerts outside the Center was recommended if needed for other venues such as the Englert Theatre or CCPA. The need and cost estimate is being investigated by Nancy Wombacher, FICNHB Treasurer.

ICNHB Treasurer:

On July 16, 2015, the FICNHB Ad Hoc Financial Committee, with legal consult (Attn. David Bright) advice, developed a 2-step procedure for handling ICNHB dues and donations. After discussion, it was recommended to continue the two-step process for receipt of funds, although this has not been followed. This two-step process involves an individual receiving the money to complete deposit slip and forward checks/cash & deposit slip to NHB general accountant (Bob Hansen) to review and make actual deposit in appropriate account at Hills Bank.

FICNHB legal counsel, David Bright, has also recommended that the ICNHB Treasurer be a member of the ICNHB Steering Committee.

New Business:

Robert Logan, composer of four pieces featured in our May concert and high school band director of two of our members, will be attending the concert and conducting two pieces. A motion was made by Alice, seconded by Joyce, to provide an honorarium of \$300 to Mr. Logan for his work in the rehearsal and concert.

Motion to adjourn made by Alice and seconded by Joyce.
Meeting adjourned at 1706.

David E. Carlson
Secretary