

**Iowa City New Horizons Band**  
**Steering Committee**  
Meeting Minutes  
December 11, 2014

**Steering Committee Members present:** Alice Atkinson, David Carlson, Jan Hanson, Jean Hill, Jerry Musser, Ken Slonneger  
**Guest:** Nancy Wombacher, Erin Wehr

Jean Hill called the meeting to order at 1055.

Financial report: Jerry Musser reported our current balance is \$2,148 with the students paid, but not Erin. The “final” balance will be \$1,148, however, Erin has more music to order before next semester. Jean reported that Linda Kopping indicated the balance could not be carried over, but could be used for photocopying cost in the future.

Nancy Wombacher reported a sub-account for the NHB has been set up under the Friends of Iowa City New Horizons Band (FICNHB) account at Hills Bank. Jerry Musser and Jean Hill will have access to this account for NHB.

A motion to set the NHB fee at \$65 for the spring semester and \$35 for the summer was made by Jerry and seconded by Alice. Motion unanimously approved.

Band fees: checks should be made to “Friends of Iowa City New Horizons Band” (FICNHB) with “Band Fees” placed in memo box on check and will be collected by Bob Hansen, since Jerry Musser will be gone in January. Thereafter Jerry Musser or Bob Hansen will collect the band fees. The names of all individuals paying band fees into this account should be forwarded to Nancy Wombacher. A receipt book will be used and everyone paying band fees will receive a receipt. Information/procedures for paying band fees will be emailed to all NHB member. The appropriate amount of funds collected into the band sub-account of the FICNHB will be sent to the College of Education each semester to pay instructor fees, band music & some copying charges at College of Education. The UI will be able to carry over the balance in this account from year to year and will provide the treasurer of NHB with account balances when necessary. Liability insurance: At \$400/year the steering committee will wait to see if NHB really needs this insurance.

A motion was made by Ken, seconded by Jerry that the Independent Contractor Agreement with the Senior Center be modified, with items #3 & #7 deleted from the contract agreement that FICNHB signs with the Senior Center. Motion unanimously approved. Nancy will make these modifications, have Suzanne Smith, Chair of the FICNHB, sign the agreement and forward the document to Michelle Buhman.

NHB information for the Center winter guide will be modified/updated by Jean.

There was a discussion regarding encouraging NHB members to make charitable donations to Friends of the Senior Center and/or Friends of Iowa City New Horizons Band.

In January we will begin celebrating the NHB 21st year and the Polka Dots 400th performance. We plan to kickoff these celebrations on Martin Luther King Day (January 19) with a noon pot luck lunch, possibly at the Unitarian Church. Glo will be presented with a special calendar celebrating the Polka Dots history.

Motion to approve the meeting minutes from the November 6, 13, 18 & December 4 meetings was made by Jerry & seconded by Alice.

Meeting was adjourned at 1207.

David E. Carlson, Secretary