(As amended and approved by ICNHB members on 10.22.26)

BYLAWS
OF
THE IOWA CITY NEW HORIZONS BAND
Founded in 1995
In Partnership with the Iowa City/Johnson County Senior Center

WHO WE ARE

Founding director of the Iowa City New Horizons Band, Don Coffman, professor and head of Music Education at The University of Iowa, envisioned the band as an opportunity for adults to learn or reacquaint themselves with wind and percussion instrumental music. Professor Coffman also hoped it would influence his undergraduate music education and graduate students "to awaken (to) the notion that eventually their careers can extend beyond the classroom, that they can build closer connections between schools and communities."

Article I. Name
The name of this voluntary association shall be The Iowa City New Horizons Band.

Article II. Mission
The Iowa City New Horizons Band provides the opportunity for all persons age 50 and older to learn and make music. In addition to the band itself, the Iowa City New Horizons Band will encourage entry-level group-music opportunities for members and nonmembers alike and facilitate the many current self-formed ensembles and those that will emerge. The Iowa City New Horizons Band subscribes to the national philosophy of the New Horizons International Music Association founded by Roy Ernst in 1991. Ernst believed that "anyone can learn to play music at a level that will bring a sense of accomplishment and the ability to perform in a group." With respect to the style of instruction, the Iowa City New Horizons Band subscribes to another Ernst principle, "the style of instruction must be completely supportive and free of competition and intimidation." Ernst concludes, "Your best is good enough," and the Iowa City New Horizons Band members agree.

Article III Administration
The affairs of the Iowa City New Horizons Band shall be administered by the Steering Committee. Partner organizations may be utilized to help with financial and personnel administrative services and rehearsal and performing venues that are in the best interests of the band and meet the band's needs.

Article IV. Membership
Membership shall be open to all persons age 50 and older participating in the Iowa City New Horizons Band. Members are those whose fees are current.

Article V. Steering Committee
Section 5.1
The Steering Committee shall consist of six members elected from the Iowa City New Horizons Band membership for staggered terms of three years with two members elected each year. The newly elected Steering Committee members shall assume their duties upon being

elected. The duties of the Steering Committee include but are not limited to choosing the music director(s), facilitating the selection and employment of the student directors, authorizing expenditures, maintaining Iowa City New Horizons Band-owned music and equipment, orienting members, setting fees and scholarship policies, and selecting partner organizations to facilitate administrative and facility needs.

Section 5.2
Vacancies on the Steering Committee shall be filled for the unexpired terms by vote of the members of the Committee.

Section 5.3
A majority of the membership of the Steering Committee shall constitute a quorum.

Article VI. Officers

Section 6.1
The Steering Committee shall elect from its own membership a Chair and a Secretary for one-year terms beginning upon their election. A Treasurer may be elected from among members of the Steering Committee or appointed from the larger membership of the Iowa City New Horizons Band. If appointed at large, this person will serve at the discretion of the Steering Committee without a determined specific length of office and will not have a vote on the Steering Committee.

Section 6.2
The Chair shall convene all meetings of the Steering Committee of the Iowa City New Horizons Band and serve as the primary liaison with the music leadership and affiliated partners. Should the Chair not be able to convene a meeting, another member of the Steering Committee shall do so.

Section 6.3
The Chair, with the approval of the Steering Committee, shall appoint such committees as will further the mission of the Iowa City New Horizons Band. The Chair, with advice and consent of the Steering Committee, may appoint other individuals to fulfill Iowa City New Horizons Band responsibilities as needed.

Section 6.4
The Secretary shall maintain minutes of meetings as well as maintain the membership roster, the equipment inventory, and records of the bylaws for the Iowa City New Horizons Band.

Section 6.5
The Treasurer will collect fees and serve as the primary liaison to appropriate partner organizations on all financial matters. With input from the Steering Committee and Music Director, the Treasurer will develop a budget, provide oversight to its administration, and make financial reports to the Steering Committee and to the Iowa City New Horizons Band at its annual meeting.

Article VII. Meetings of the Iowa City New Horizons Band

Section 7.1
The Steering Committee shall arrange a meeting annually for electing the Steering Committee and additional meetings as needed or requested by five or more members by petition.

Section 7.2
The Iowa City New Horizons Band may conduct its business, including elections and voting,

via electronic communication using the Internet. If this option is utilized, those without email or access to electronic communication shall be provided a printed version of the communication.

Section 7.3
A quorum for conducting Iowa City New Horizons Band business is a majority of the current members as certified by the Treasurer; if a vote is conducted electronically, a quorum would be reached once 50 percent or more of the members submit votes.

Article VIII. Elections
Each year prior to the annual meeting the Chair, with the approval of the Steering Committee, shall appoint a nominating committee, which then shall select candidates for the Steering Committee. The names of the nominees shall be published no later than fifteen (15) days prior to the annual meeting. Additional candidates may be nominated from band membership in writing by not fewer than five members. These additional nominees' names, along with their written acceptance of the nomination, shall be presented to the Iowa City New Horizons Band Chair or Secretary at least one week in advance of the meeting at which the elections will be held. These additional nominees will be included on the ballot presented at the annual meeting. Elections shall be held at the annual meeting. No provision will be made for absentee ballots.

Article IX. Fees
Fees may be charged to members of the Iowa City New Horizons Band and its associated Ensembles to pay for music directors, music, and any other items that are necessary for the band and its associated ensembles. Fees will be payable upon notice.

Article X. Music Director
The Music Director will lead the Iowa City New Horizons Band and serve at the discretion of the Steering Committee. Two or more individuals may share this responsibility. The duties of the Music Director include but are not limited to conducting rehearsals and performances, selecting music, serving as a liaison with other musical organizations, identifying and overseeing the student instructors, and overseeing Iowa City New Horizons Band sponsored programs including entry-level opportunities. The Music Director is a nonvoting member of the Iowa City New Horizons Band and is invited to attend meetings unless matters of personnel or other confidential matters are to be discussed; the determination shall be made by the Steering Committee.

Article XI. Parliamentary Authority
The Parliamentary authority shall be the current edition of Robert's Rules of Order.

Article XII. Amendments
Amendments to these bylaws may be proposed by the Steering Committee or by members. Amendments shall be presented at a called meeting of the Iowa City New Horizons Band. Notice of the proposed amendments shall be provided to members at least fifteen (15) days in advance of the Iowa City New Horizons Band meeting. Amendments to the bylaws shall be adopted by a majority vote of the members when a quorum is met (see Section 7.3).

Article XIII. Facilitating Actions
These bylaws shall go into effect upon adoption.

- Approved by the Members of the Iowa City New Horizons Band on June 24, 2011
- Amended by the Members of the Iowa City New Horizons Band on May 10, 2012
- Amended and Approved by the Members of the Iowa City New Horizons Band on October 20, 2015

(As amended and approved by ICNHB members on 10.22.26)

- Amended and Approved by Members of the Iowa City New Horizons Band on October 2, 2025.
- Amended and Approved by Members of the Iowa City New Horizons Band on October 22, 2026